October 2026 Librarian Report Andrew Adaryukov, November 3, 2026

- **Accomplished and Ongoing Operational Tasks and Projects**
    a. The Expenditure Plan Worksheet for the 2024 State GO Bond has been submitted and approved. The first NOO (Notice of Obligation: another new requirement) has been submitted and approved, and the library made purchases based on it. Once the payment cycle is complete, we will submit the reimbursement request. The State GO Bond is now requiring granular accounting for spending by category, which necessitates global changes to the library's internal accounting system.
    b. No update on when the first tranche of the funds from the advanced payment grants (FY27 State Grants-in-Aid and the FY27 Rural Libraries Program) will be deposited into the village's account.
    c. We have verified the library's CIPA (Children's Internet Protection Act) status and submitted the FCC form 486 as the next step in the E-Rate process. The products and services secured with the 2026 grant have been delivered, paid for, and the payment cycle verified. Next: submitting the reimbursement request.
- **Library Conference Room Art Display**
    a. October 1st – November 21st: Library Staff Art Show.
    b. November 24th – December 12th (possibly longer): The Art of John Diehl. (In support of a special event with John Diehl on December 5th).
- **Facilities and Equipment**
    a. The library back-deck design project is on hold. The same company is doing a separate design project for the village. Since both projects will require the company's presence on the ground, they are waiting for all the funding and purchasing steps to be completed on the other project, so that they could synchronize the two.
    b. We are very happy to have found a highly skilled contactor from our own community (Jay Gourley) to rebuild the circulation desk to our new requirements. Since Jay has several ongoing projects, she estimated she would start ours within a couple of months.
    c. Most of the library equipment and supplies have been moved from the current library/community shed to the new library storage container. We had to purchase new storage shelving and plastic containers for the new container. We are waiting for all those items to arrive and the new shelves to be assembled and installed in the container to finish the process.
    d. We have purchased round folding tables for the library social events, to facilitate and encourage the participants' flow through the event space, networking, and socializing. The Library Open House proved to be an extremely successful test case. Next: the annual staff dinner.
    e. Long-term projects:
        - Additional AC solution to cover the kitchen, the bathrooms, the current librarian office, and the current meeting room.
        - The librarian office move.
- **Information Technology**
    a. Recent storms caused an almost day-long complete internet breakdown, followed by a prolonged period of much slower internet speed than we should expect (fortunately, still sufficient for the performance of the crucial library functions). We have been working with the internet provider on the solution, but there appear to be hard limits to what the company is able to do. We are keeping the ticket open.
    b. We've been experiencing challenges with our public access computers. We are working with the IT consultant to rectify those.

c. Long-term projects:
    - Clarifying and establishing the staff account infrastructure across all the library staff computers.
    - The library email and website domain change (From “jsplibrary.org” to “jemezspringslibrary.org” or to “jemezspringspubliclibrary.org”: TBD).

- **Programs and Events**
    a. October: 37 events, 342 attendees.
        - An exciting outlier: Library Halloween (75 participants). Highly successful one-time library events: Library Open House (17), Symposium "Baker v. Carr" (volunteer facilitator: Cliff Elliott) (14).
            - Based on the participants’ feedback, legal symposiums focused on fascinating and historically important U.S. Supreme Court cases will become a regularly recurring program. We will start with a quarterly frequency and see how things evolve.
        - The Tai Chi program is doing great with the new parameters, averaging 7 attendees per session.
        - Several programs and events had no attendees, explicable, in most cases, by perfect storms of circumstances (weather, viruses, etc.) and/or the programs’ newness. We are, however, suspending the *Improv* program in its current form, while leaving the door open to a different version sometimes in the future.
- **Personnel**
    a. One of the library’s hourly employees declared her intention to retire after the current pay period. Since she hasn’t submitted the official resignation letter, I won’t mention her name. She would be retiring for entirely positive and personal reasons and will remain a highly valuable library patron, community liaison, and volunteer.
- **Professional Development**
    a. Three library staff members are in the last two weeks of a virtual course in cataloging from the University of Wisconsin-Madison Continuing Education Program. They have already been able to apply, very successfully, the knowledge and skills acquired in the class to the library tasks and projects.
    b. The allocation of the Library Journal Professional Education Package purchased at the end of the previous fiscal year:
        - The director and the library assistant will take a certification course in library project management in February 2027.
        - Two remaining class seats will be allocated to other library staff members based on the library requirements.
- **Outreach, Media, and Patron Communication**
    a. The library has maintained its well-established presence on Facebook, NextDoor, and in *After the Thunder*, as well as physical displays and exhibits at the library.
    b. The library continues creating separate mailing lists for its various clubs and programs and is starting to use them for targeted communication and peer-to-peer networking among group members.
    c. Ongoing and long-term projects:
        - Establishing a reliable biweekly cadence for the direct mailing of the library newsletter.
        - Verifying the status and contact information of all library patrons.
        - Conducting outreach events at local civic and business locations.

- **Contact-Free & Outside-The-Working-Hours Services**
    a. Curbside pickup, lockers for 24/7 hold pickups, laptops to use outside the library, and reference via phone/ email.

❖ **A huge thank you to all the library staff and volunteers** who make our daily operations, along with such a rich schedule of programs and events, possible!

❖ **The Friends of the Library** continue to be a tremendous support by assisting with the library's operational costs and by funding programming expenses and special purchases. **Thank you for your invaluable contribution!**

Library Board Agendas (prior to the meeting), and Librarian Notes and Library Board-Approved minutes (minutes are typically reviewed and approved at the subsequent board meeting) can be found on the library website here: https://jsplibrary.org/board-meetings/