

Minutes for August 11, 2026

Library Board Meeting
Jemez Springs Public Library

Members Present via Zoom: Hailey Cooper, Heather Gutierrez

Members Present in Person: Pam Cornell, Kellie Primm, Barbara Stone

Members Absent: None

Presiding: Barbara Stone, Library Board President

Friends of the Library Presence: Cliff Elliot

1. **Call to Order:** The meeting was called to order at 6:15 p.m. This meeting's agenda was certified by the Library Board President. No changes were suggested.
2. **Approval of May 2026 meeting minutes**
Andrew proposed a small change to clarify funding available and to prevent confusion regarding funding for the front deck work that is currently ongoing. Pam moved to approve the minutes with the minor proposed change and Hailey seconded the motion.
Action taken: The May 2026 meeting minutes were unanimously approved with the suggested change.
3. **Ratify JSPL Strategic Plan for July 1, 2026 – June 30, 2029**
Because the timeline requirements for submitting the strategic plan to the State Library were prior to this meeting, a draft was proposed and discussed with board members in an online discussion. The finalized draft was submitted to the State Library with the opportunity to make revisions following this meeting if necessary. After discussion of the final draft, Kellie moved to ratify the final draft with Hailey seconding the motion.
Action taken: The final draft of the JSPL Strategic Plan for July 1, 2026 – June 30, 2029, was unanimously approved.
4. **Librarian's Report**
The Librarian Notes were available for review. The written Librarian Notes are provided to Board members prior to Board Meetings and are posted to the Library Board page of jsplibrary.org under the heading of Meetings. Questions were posed and Andrew provided updates to the report with discussion as follows:

- Appreciation and congratulations were expressed on the outcome of the deck/ramp construction to the conference room which is now complete.
- Wi-fi locations were described after a question was posed with locations in the stack area, children's area and now the conference room which will most likely alleviate connectivity issues experienced in the conference room. A technician will be coming next week from California to complete the wi-fi installation.
- The issues with the restroom seem to be resolved with the installation of a new commode.
- The motor on the Legacy air conditioning unit has failed, making some areas in the library excessively hot. A technician was out and has found a replacement to the failed component and is scheduled to repair the unit tomorrow.
- The internet bill last month was much higher than expected (\$530 vs. \$140) due to E-Rate subsidization not being approved at the Federal level. Andrew is hoping that the subsidy will continue in the future with the subsidy not being signed because of Federal employee time/personnel constraints due to federal budget cuts. In the short term, FOL is willing to provide cash flow to cover increased amounts due. The billing for internet services comes through a library cooperative (11 libraries) which has been beneficial, but charges have been increasing over time due to additional fees from the ISP (Internet Service Provider) that are not subsidized.

5. **FOL Report**

Cliff Elliot was present to report on their meeting earlier today.

- Income was higher than expenses for both June and July.
- The FOL appreciates the library staff's prudent spending.
- The new website is being tested and will provide a more visible connection to FOL happenings.
- Liability insurance has been renewed.
- Roger and Linda Sweet have a new book coming out with an author's presentation event on Sept. 6 at Casa Blanca. Several copies of the book will be given to FOL with 100% of proceeds going to FOL when the books are sold.
- Two chairs and a filing cabinet have been purchased for the library.
- Discussion regarding a potential plant sale as a fundraiser took place during their meeting.

6. Comments

- The memorandum of understanding between FOL and the library board has been taken down from the website as the issues that prompted creation of the document no longer exist.
- Questions regarding rebuilding of the back deck were posed. Andrew presented the history that has impacted this project that included 1) the unexpected past roof failure that was prioritized over the rear deck rebuild and 2) current code requirements impacting the deck replacement as sewer lines run under the rear deck. The amount allocated for the 2027 GO Bond cycle (pending voter approval) was \$85,000 and proposes back deck construction. The village must obtain 3 architectural bids (county requirement) for the back deck due to the necessary reconfiguration which library and village personnel are currently pursuing.
- Andrew and Amanda suggested visiting the Zoom call public display for Library Board meetings at the next meeting as passcodes are currently on the open internet.
- There were no public attendees.

7. Next meeting

Tuesday, September 8, 2026, at 6 p.m. via zoom and in person (hybrid).

8. Adjournment

Action taken: The meeting was adjourned at 7:02 p.m.