

June 2026 Librarian Report

Andrew Adaryukov, July 7, 2026

- **Accomplished and Ongoing Operational Tasks and Projects**

- a. Sandoval County G.O. Library Bond 2027: Conducted two public presentations and participated in the Special Meeting of the Board of County Commissioners, justifying the library's request. Secured \$85K for the back deck construction and \$30K for collection development and patron-related equipment and technology.
- b. Spent (encumbered) the entirety of the State Grants-in-Aid, the regular Rural Libraries Endowment grant, and the one-time Rural Libraries Endowment grant by the deadline.
- c. Working on the supporting documentation packages for the above three grants.
- d. Attended weekly state library webinars on the new annual report platform and requirements. Started pulling and organizing the data for the annual report.

- **Library Conference Room Art Display**

- a. May 7th – June 30th: Library Staff Artwork Showcase
 - The reception and workshop were canceled because of the conflict with a significant village event. We plan to reprise this exhibit within a year (with different artwork), and to conduct special associated events at that time.
- b. July 1st – July 31st: Key U.S. Historical Documents
 - This exhibit is accompanied by a special program whereby the visitors are encouraged to cast ballots for their top ten U.S. historical documents out of a list of 105. The results will be tallied and announced at the beginning of August.
- c. August 1st – September 27th: Jemez Creatives exhibit
 - August 22nd: Reception

- **Facilities and Equipment**

- a. Capital Improvement projects:
 - The first part of the HVAC upgrade (the north part of the building, from the library conference room to the circulation desk) has been completed: great results! The second part is in the planning stage.
 - The replacement of the front decks commenced on July 6th with the library conference room deck.
 - The new metal storage container has been delivered and installed. The transfer of the objects currently stored in the old library shed is in the planning stage. We will use this as an opportunity to clean, evaluate, and inventory the shed's contents, and to discard the unnecessary, outdated, and damaged items.

- **Information Technology**

- a. We have received the required licenses and three new Wi-Fi access points from our E-Rate vendor. Next stage: installation and implementation. Tentative timeline: the month of July.
- b. We have used the end-of-the-fiscal-year grant money to purchase some nice-to-have tech accessories that will enhance the quality of our programming and presentations and provide additional convenience for the library staff and patrons.

- **Programs and Events**

- a. June: 30 events, 282 attendees; 5 events with 20 or more participants!
- b. Guest events: a gardening lecture (7 attendees) and an MSA event (4 attendees).

- The number of attendees is only one metric. Both events were huge successes when measured by the quality of interactions, the enjoyment by the participants, and the learning that took place.
- c. The average number of regular library programs' attendees in May was 9, the total average was 10.
- d. The 4 Summer Reading Program events in June attracted 100 attendees, for an average of 25 attendees per event!
- e. The very special event in June was the visit by Anne Hillerman. It attracted 47 attendees and was tremendously successful, as evidenced by the feedback from the audience, Anne herself, and Anne's business partner, who set up a sale of Anne's books in conjunction with the author book signing. This was a joint library-FOL event (thank you, Friends!). For a library of our size and profile to hold an event featuring a writer of Anne's caliber is a significant achievement.
- **Professional Development**
 - a. Signed up the librarian assistant and two library staff members for a professional online course in cataloguing.
 - b. Attended free publishing industry and professional development webinars.
- **Outreach, Media, and Patron Communication**
 - a. The village 4th of July celebration:
 - The librarian and librarian assistant actively participated in the village's 4th of July event committee
 - The librarian assistant and a library staff member provided the lion's share of the event flyer design and promotion
 - The library fielded a float for the 4th of July parade and gave away several dozen books to the children and families attending the parade
 - Friends of the Library members organized and executed one of the most popular 4th of July events: the duck race, raising substantial funds for the library.
 - b. Our Facebook engagement is improving. This face is not always reflected in the quantifiable Facebook metrics, such as likes or comments, but we are getting consistent anecdotal feedback that people are noticing our posts and that such noticing increases the likelihood of their deciding to attend a library event or just come and visit the library to look for something new to read.
 - c. We have a well-established process of publishing bimonthly updates, with up to four flyers, in *After the Thunder*.
 - d. We have purchased materials and equipment to increase our capacity to display hard copy flyers at the library.
 - e. We continue to post handwritten book recommendations and create regular topical exhibits in the library.
 - f. We continue working on integrating the new direct email system into our marketing workflows. We are currently in the process of verifying our mailing list.

July 2026 Librarian ReportAndrew Adaryukov, August 4th, 2026

- **Accomplished and Ongoing Operational Tasks and Projects**

- Created and submitted to the state library the library's strategic plan for the period 2026-2029. (Approved by the Library Board director, pending the Board's ratification).
- Working with the village financial consultant, balanced the FY26 budget.
- Submitted final expenditure reports for the FY26 State Grants-in-Aid, annual Rural Libraries Endowment grant, and the one-time Rural Libraries Endowment grant.
- Working with the village financial consultant and clerk, set up improved budget processes and workflows for FY27.
- Working with the FOL treasurer, verified all FY26 FOL library expenditures.
- Completed and submitted to the state library FY26 Annual Report.
- Redesigned the library card application form, making it much more concise and user-friendly.

- **Library Conference Room Art Display**

- July 1st – July 29th: Key U.S. Historical Documents
 - This exhibit is accompanied by a special program whereby the visitors are encouraged to cast ballots for their top ten U.S. historical documents out of a list of 105. The results will be tallied and announced at the beginning of August.
- August 1st – September 23rd: "Emerging": Jemez Creatives exhibit
 - August 22nd: Reception

- **Facilities and Equipment**

- Capital Improvement:
 - The contractors finished work on the library conference room deck, started replacement of the library's main entrance deck.
 - Identified a pool of architectural firms from which it should be possible to obtain three required bids for the library's back deck design.
- Inventory and transfer of the library's equipment and supplies from the old to the new storage shed is pending improvement in the heat conditions.
- Purchased a new set of safer and more comfortable chairs for the library conference room; overwhelmingly positive initial feedback from library patrons.
- Problem: one of the bathrooms keeps backing up. We are moving to more complex repairs with the village maintenance.
- Problem: the conference room legacy AC unit broke. The HVAC company will be able to assess the situation no earlier than August 11th. Fortunately, the new system provides sufficient, although not ideal, cooling for the conference room and (barely) the circulation desk. We are starting to collect granular data on our AC performance and requirements and will continue to work with the village office and the mayor on making all possible improvements.

- **Information Technology**

- We have received the required licenses and three new Wi-Fi access points from our E-Rate vendor. The licenses have been implemented. Next stage: the installation of the three new Wi-Fi access points. Tentative timeline: mid-August.

- **Programs and Events**

- July: 34 events, 372 attendees. Three events with over 30 attendees, five with over 20.
- The average number of attendees at the recurring library events in July was 9.
- A very successful Summer Reading Program this year: 4 events in July with a total of 115 attendees.

- d. 4 one-time special events and programs run by community volunteers, with a total of 43 attendees.
- e. We are excited about the fact that after a slow start, the *Improv* program is gathering steam, with 4 attendees in June and 6 in July.
- f. The first session of *Video Game Club for Kids* had 15 attendees!
- g. We are working on setting up special one-time events during the rest of FY27 and on a list of ideas for new regularly recurring programs, most of which we will offer to the community during the second annual Library Open House in September.
- h. Two new regularly recurring programs will start soon, one in August (Reading Hour for the late elementary through the middle school students) and one in September (Expert-Guided Crafternoons).

- **Professional Development**

- a. The library director and the library assistant attended free webinars and virtual meetings offered by the publishing industry, New Mexico State Library, Association of Rural and Small Libraries, and other professional entities.
- b. We are working on improving the circulation desk and other routine library processes, and on creating templates, checklists, and training procedures for the hourly staff.

- **Outreach, Media, and Patron Communication**

- a. The library had a table at the *Warrior Welcome*, the JVPS back-to-school event.
- b. We are establishing a biweekly cadence for the direct mailing of the library newsletter and continuing to work on cleaning up and verifying the address list of the newsletter recipients.
- c. Based on direct feedback from library patrons, we started duplicating all our Facebook posts on NextDoor.
- d. We continue to publish our newsletter and up to three flyers in every issue of *After the Thunder*.
- e. We continue to display flyers at the library, create regular topical exhibits (at least monthly), and post hand-written staff reviews and recommendations.
- f. We were in the final stages of planning a joint event with the Jemez Pueblo Community Library, but it got postponed because of a scheduling conflict. To be continued.
- g. In the works: library presence at the Farmers Market.
- h. Long view: closer cooperation with other local cultural entities such as the Jemez Mountains Community Chorus and Knitwits; closer cooperation and sponsorship opportunities with JVCU, Brewhouse, Los Ojos, and other local businesses and civic entities.

- **Contact-Free & Outside-The-Working-Hours Services**

- a. Curbside pickup, lockers for 24/7 hold pickups, laptops to use outside the library, and reference via phone/email.

❖ **A huge thank you to all the library staff and volunteers** who make our daily operations, along with such a rich schedule of programs and events, possible!

❖ **The Friends of the Library** continue to be a tremendous support by assisting with the library's operational costs and by funding programming expenses and special purchases. **Thank you for your invaluable contribution!**

Library Board Agendas (prior to the meeting), and Librarian Notes and Library Board-Approved minutes (minutes are typically reviewed and approved at the subsequent board meeting) can be found on the library website here:

<https://jsplibrary.org/board-meetings/>