

Minutes for May 12, 2026

Library Board Meeting
Jemez Springs Public Library

Members Present via Zoom: Hailey Cooper, Heather Gutierrez, Kellie Primm

Members Present in Person: Pam Cornell, Barbara Stone

Members Absent: None, Library Assistant Amanda Lewis not present

Presiding: Barbara Stone, Library Board President

Friends of the Library Presence: Cliff Elliot

1. **Call to Order:** The meeting was called to order at 6:05 p.m. This meeting's agenda was certified by the Library Board President.

2. **Approval of April 2026 meeting minutes**

No changes were suggested to the April draft meeting minutes. Pam moved to approve the minutes as written and Heather seconded the motion.

Action taken: The April 2026 meeting minutes were unanimously approved as written.

3. **Librarian's Report**

The Librarian Notes were available for review. The written Librarian Notes are provided to Board members prior to Board Meetings and are posted to the Library Board page of jsplibrary.org under the heading of Meetings. Andrew provided highlights to the report and discussion regarding the highlights is reported as follows:

- Andrew explained that meetings will be held on June 4 (5:30 p.m. at the Bernalillo Library) and June 16 (1:00 p.m. at the Sandoval County Commissioners' Office) as funding requests are considered from rural libraries for the 2027 County GO Bond cycle. The current plan is to request funds for replacing the back deck at the library which will involve preparation of an architectural design considering plumbing that is present in that area. An additional amount for increasing the book collection inventory and/or patron-related furnishings will be included in the request. Volunteer attendance was encouraged to support presenters of the funding requests at the county meetings.
- State legislature capital improvement funds and Sandoval County 2025 Library GO Bond funds are available. Work will begin as early as the end of the month to tear down porches at the front of the library for

construction of ramps and new decks. A vendor has already been selected for the project. The materials and design have been selected to meet ADA access laws with consideration for structural longevity.

- A major HVAC upgrade will be occurring soon as well.
- Three major library events are occurring within the next 30 days and include:
 - Neighborly Heritage Talk facilitated by 3 community members where food and experiences will be shared with those in attendance on May 31 (Sunday) at 2 p.m.
 - Video Game Launch event to promote future team and adult video gaming on June 11 (Thursday) at 6:00 p.m. This event is intended to promote regular meeting times for video gaming teams and adults interested in gaming sessions.
 - Anne Hillerman talk and book signing taking place at the Presbyterian Church on June 13 (Saturday) at 2:00 p.m.

Andrew encouraged spreading the word to promote engagement in these upcoming events.

- Questions regarding Andrew's recent attendance at the IMLS conference arose. Andrew would like to schedule a 30–45-minute presentation for board and FOL members to hear about information gleaned from this regional conference.

4. Discuss for approval proposed changes to registration and library card renewal policies

- Amanda provided an initial draft with Andrew making visual and slight wording changes to the initial draft. Both drafts were provided to the board prior to tonight's meeting. The board felt the second draft was clear and concise recommending that it be adopted into the library's policies. Hailey moved that the Library Card & Borrowing Policy be adopted as written in the second draft and Kellie seconded the motion.

Action taken: The Library Card & Borrowing Policy was unanimously approved as written in the second draft.

5. FOL Report

Cliff Elliot was present to report on their meeting earlier today.

- Funds provided quarterly by the FOL to the village were authorized to aid in paying library salaries.
- The FOL financial reports continue to show positive values with annual fund-raising events underway. They have experienced some glitches with

getting the fund-raising letters out using their new website but anticipate resolution soon.

- An inventory of the ducks for the July 4th event along with repairs to the ducks is underway. They are hopeful that they can sell ducks at the Farmers' Market until the event occurs but new arrangements with the Farmers' Market organizers will need to occur due to the recent restructuring of vendor regulations and fees. Suggestion was made to present option of a single flat fee for participating in the Farmers' Market on all weekends until the race so that Farmers' Market vendor fees don't impact the fund-raising goal of the event.
- Discussion regarding the time of the duck race ensued to promote continuity to the events planned on July 4th. The FOL and Village 4th of July committee will need to work together to determine the time for the duck race.
- The FOL continue to prepare for the Anne Hillerman talk and book signing event. A recommendation was made by Hailey to consider purchasing a signed copy of at least one of Anne Hillerman's books to be displayed with Tony Hillerman's books at the library. In addition, discussion ensued regarding purchasing signed copies of Anne Hillerman's book/s to be raffled in the future. This will have to be discussed with the FOL board for a final decision. Finally, library and FOL board members will have a reception for the author following the presentation

6. Comments

- Hailey will present a write-up for review at the next meeting regarding volunteering to participate on the library board. Her schedule did not allow her to complete this task for today's meeting.
- There were no public attendees.

7. Next meeting

Tuesday, June 9, 2026, at 6 p.m. via zoom and in person (hybrid).

8. Adjournment

Action taken: The meeting was adjourned at 6:55 p.m.