

April 2026 Librarian Report

Andrew Adaryukov, May 2, 2026

- **Accomplished and Ongoing Operational Tasks and Projects**

- a. The library's E-Rate request has been fully funded. Next steps: purchase needed products and services from the vendor, pay the invoice, file FCC reimbursement and CIPA forms.
- b. Reconciled FY26 Qtr.3 library expenses with the village financial consultant.
- c. Working on the funding request and presentation for the County Bond 2027.
- d. Working with the mayor on library capital improvement projects and their mapping across funding sources.
- e. Entering the "burndown phase" for the State Grants-in-Aid grant, regular Rural Libraries Endowment grant, and one-time Rural Libraries Endowment grant.

- **Library Conference Room Art Display**

- a. Planned exhibits (exact dates are subject to change). All exhibits will be accompanied by relevant programming.
 - May 7th – June 30th: Library Staff Artwork Showcase
 - July 1st – July 31st: Key U.S. Historical Documents
 - August 1st – September 27th: Jemez Creative Collaboration exhibit

- **Facilities and Equipment**

- a. The new young adult area is ready! (Special thanks to Amanda and Hailey).
- b. In the works:
 - A new rug for the children area
 - An adult computer station/reading desk next to the children AWE computers
 - The large format/art books shelves
 - New exhibit spaces
 - Wall art reorganization
- c. Capital Improvement projects:
 - The rebuilding of the front decks and the HVAC upgrade are moving forward! Construction on the decks may begin as early as the end of May.
 - The HVAC renovation will include the entire library, rather than only the conference room, which was the original program-minimum.
 - The library will purchase a metal container to replace the current library/community shed, which is suffering from water intrusion and pest infestation.
 - We have determined a funding strategy for the architectural design of a new back deck and its subsequent construction. The design will be funded from the County Bond 2025, and I will be requesting dedicated funds for the construction as part of my County Bond 2027 presentation.

- **Information Technology**

- a. A new Windstream firewall has been successfully installed. (Special thanks to Fred).
- b. We are working with the village IT consultant to prioritize library IT projects.

- **Programs and Events**

- a. April: 35 events, 217 attendees.
 - Lessons learned: we should keep closer track of such celebrations as Easter and such major village-wide cultural events as new exhibit openings at the art galleries, to avoid an overlap or too close a proximity in scheduling.
- b. April was rich in special events:

- 4 Poetry Month events, 48 attendees!
- Gardening Lecture “Companion Planting: Facts, Myths and Maybes” (10 attendees).
- The librarian’s presentation “Copyright, Intellectual Property, and Cultural Awareness” (2 attendees: as best as we can tell, mostly because it was on the Saturday of the Easter weekend). The library has received requests for a repeat of the talk, which we plan to do sometime in the early Autumn.
- c. After an additional marketing campaign, the *Improv@The Library* April session had five participants! We intend to build on this success.
- d. The videogame club should premiere in May.
- e. The average number of regular programs’ attendees was 6 in April.
 - As we continue to improve our data capture and analysis mechanism, we will be able to put such numbers in context, track changes over time, and derive additional insights about the programs’ performance.
- f. We are on schedule with the Summer Reading Program planning.
- g. As *Friday Fun’s* popularity increased dramatically, we will not be suspending it for the summer months, in order to maintain the program’s momentum and visibility.
- h. Some upcoming significant events: Asian American, Pacific Islander, and Hawaiian Native Month event in May (a panel of three community members possessing relevant cultural heritage); Anne Hillerman’s visit in June; Library Annual Open House in September.
- **Professional Development**
 - a. I have attended the IMLS (Institute of Museum and Library Services) conference *IMLS Library Convening 250: Telling America’s Story* on April 13th-17th (all expenses paid by IMLS, and the library will receive a \$1,000 stipend to cover extra staff hours and *America-250* programming supplies). As occasions arose, I have shared some of the resources and insights from the conference with library staff members. Once IMLS provides access to all the conference supporting materials, such as presentation Power Points, I will work on scheduling a post-conference presentation for library staff, Library Board, and Friends of the Library.
 - b. I am working on allocating 15 free tickets (five for each of the three selected events) for the Santa Fe International Literary Festival in May.
- **Outreach, Media, and Patron Communication**
 - a. Successfully ongoing: Facebook and NextDoor posts; newsletter in *After the Thunder*; hard copy flyers, handwritten book recommendations, and topical exhibits in the library.
 - b. We are working on integrating the new direct email system into our marketing workflows. Also, the acquisition of this system prompted a large-scale revision and verification of the library membership records, which is currently in progress.
- **Contact-Free & Outside-The-Working-Hours Services**
 - a. Curbside pickup, lockers for 24/7 hold pickups, laptops to use outside the library, and reference via phone/ email.
- ❖ **A huge thank you to all the library staff and volunteers** who make our daily operations, along with such a rich schedule of programs and events, possible!
- ❖ **The Friends of the Library** continue to be a tremendous support by assisting with the library’s operational costs and by funding programming expenses and special purchases. **Thank you for your invaluable contribution!**

Library Board Agendas (prior to the meeting), and Librarian Notes and Library Board-Approved minutes (minutes are typically reviewed and approved at the subsequent board meeting) can be found on the library website here: <https://jsplibrary.org/board-meetings/>