

Minutes for April 14, 2026 (DRAFT)

Library Board Meeting
Jemez Springs Public Library

Members Present via Zoom: Pam Cornell, Heather Gutierrez, Barbara Stone

Members Present in Person: Hailey Cooper, Amanda Lewis, Kellie Primm

Members Absent: None, Librarian not present due to conference attendance

Presiding: Barbara Stone, Library Board President

Friends of the Library Presence: Cliff Elliot

1. **Call to Order:** The meeting was called to order at 6:02 p.m. This meeting's agenda was certified by the Library Board President.
2. **Approval of March 2026 meeting minutes**
Discussion regarding suggested changes sent via email and shared with board members ensued. Clarification of the timing of the Village Board meeting for timely completion of the draft library minutes was discussed. Pam moved to approve the minutes with the suggested edits and Hailey seconded the motion.

Action taken: The March 2026 meeting minutes were unanimously approved with suggested edits.

3. **Librarian's Report**

The Librarian Notes were available for review. The written Librarian Notes are provided to Board members prior to Board Meetings and are posted to the Library Board page of jsplibrary.org under the heading of Meetings. Andrew was not available to participate in this meeting due to a scheduling conflict, but Amanda provided information as follows. No specific questions were asked with respect to the librarian's notes.

- Amanda provided an update on changes to the library since the report was written explaining completion of moving the young adult section out of the small room into what was previously the NM area, ordering of new rugs for the children's area and plans to utilize the small room previously housing the young adult section as a meeting place or area for private interactions (e.g. zoom medical appointments, interviews) with a rough sign-up sheet for scheduling.
- Much of Andrew's time over the past weeks has related to E-Rate program funding, evaluating the library's FY2026 budget execution and creating the library's FY2027 budget request to the Village.

4. Discuss further changes to registration and library card renewal policies

- Amanda explained that the recent approval of removal of digital access of library cards has facilitated that change to library card issuance.
- Outcomes of her research on registration and library card renewal policies in libraries throughout the state of NM are as follows:
 - All the NM library policies she explored set their renewal efforts on a 3-year cycle
 - Other libraries require in-person renewal
- Plans are to have a digital option (e.g. via zoom for visual connection and ability to verify documentation requirements) for renewal of cards in special situations.
- The library will continue to have special situation cards for part-year residents and seasonal workers.
- The library can view the type of membership the cardholder has when the card is used to access library resources.
- Limitations to library resources are in place for special situation cards.
- The library does not currently have a policy in place regarding library card renewal guidelines.
- Amanda will draft a document addressing library card renewal to send out for feedback and review.

5. FOL Report

Cliff Elliot was present to report on their meeting earlier today.

- FOL had their annual meeting today prior to the library board meeting and now have a new member on the board, Melina Sanchez, along with 2 resignations, Laura Finch and Linda Bedre-Vaughn.
- The new FOL board is as follows:
 - George Cornell – President
 - Nancy Cella – Vice President
 - Cliff Elliot/Dot Roknic - Co-treasurers
 - Elaine Sutherland - Secretary
- They approved funding for miscellaneous items associated with Suzanne Swetnam's appreciation event and are having Sam's Club card issued to some of the FOL board members.
- They have secured their non-profit status with required reports for the State of NM, IRS and Department of Justice.
- They discussed the Anne Hillerman book talk on June 13 with regard to ticketing and are anticipating hiccups.

- Annual fundraising letters will be sent out soon. The library will advertise the upcoming FOL fundraising events.

6. Comments

- The little free library at Paisley's (formerly Amanda's) was discussed in terms of the artist who created the structure, the person the structure was dedicated to, the intended use and patrons it will serve, methods to remain informed of book availability and sources for books to keep the library stocked. Another little free library may be possible at the Vista Linda campground.
- Accounting method for a recent donation was clarified with Heather.
- Discussion regarding recruiting additional board members was discussed and methods to publicly advertise interest in obtaining additional members. Hailey offered to prepare an advertising notice for review.
- There were no public attendees.

7. Next meeting

Tuesday, May 12, 2026, at 6 p.m. via zoom and in person (hybrid).

8. Adjournment

Action taken: The meeting was adjourned at 6:57 p.m.

These minutes shall not become official until approved by the Library Board.