

**Minutes for FEBRUARY 21, 2023 - FINAL**  
**Library Board Meeting – 6:00 P.M.**  
**Jemez Springs Public Library**

**Members Present:** Hailey Cooper, Heather Gutierrez, Doug Parker, Janet Phillips, Anita Punla and Barbara Stone

**Member Absent:** None

**Presiding:** Library Board President Barbara Stone

**Friends of the Library Presence:** Suzanne Swetnam

**1. Call to Order:** The meeting was called to order at 6:06 p.m.

**2. Approval of Previous Meeting Minutes**

Hailey moved and Doug seconded that the January 17, 2023 meeting minutes be approved.

*Action taken: The January 2023 minutes were unanimously approved.*

**3. Librarian's Report**

The written reports provided to Board members are included herein as part of these minutes. A book discussion "An Indigenous People's History of the United States" is scheduled for March 11, 2023, and copies of the book are available to patrons.

**4. F.O.L. Report**

Suzanne submitted the F.O.L. Report and noted highlights of their February 14<sup>th</sup> meeting. The F.O.L. has issued a check to the Village for the AWE stations. The F.O.L. continues to expand their fundraising options, including the recent efforts of George Cornell to procure a grant through LANL. Another fundraising presentation by Tom Swetnam is scheduled for April. Lastly, the annual membership drive has started.

**5. Strategic Plan Discussion**

The new 2023-2026 Strategic Plan is due to the State Library in June. Janet shared a list of items she intends to address, some of which may be appropriate for Board consideration in developing the Goals Section of the Plan. Janet will provide the Board with a few possible goal items along with draft language for the Goals Section.

**6. Draft Code of Conduct Policy Review**

The Board reviewed the revised Code of Conduct Policy. Barbara proposed a minor grammatical revision "threatened". Heather moved, and Hailey seconded, to approve the Code of Conduct Policy as revised.

*Action taken: The motion to approve the Code of Conduct Policy as revised was unanimously approved.*

**7. Election of Library Board Officers**

Anita moved, and Hailey seconded, to confirm the current officers (Barbara Stone - President, Hailey Cooper – Vice-President and Anita Punla – Secretary), said officers to serve through October 2023.

*Action taken: The motion to confirm the current officers (Barbara Stone – President, Hailey Cooper – Vice President and Anita Punla – Secretary), said officers to serve through October 2023, was unanimously approved.*

**8. Comments**

There were no public in attendance.

**9. Next Meeting:** The next meeting will be March 28, 2023 and will held at the Village Conference Room for those who would like to attend in person, but will also be available via zoom and tele-conference.

**10. Adjournment**

*Action taken: The meeting was adjourned at 7:31 p.m.*

Respectfully submitted,  
Anita Punla, Secretary