

Minutes for NOVEMBER 17, 2022 - DRAFT
Library Board Meeting – 6:00 P.M.
Jemez Springs Public Library

Members Present: Hailey Cooper, Heather Gutierrez, Doug Parker, Janet Phillips, Anita Punla and Barbara Stone

Member Absent: None

Presiding: Library Board President Barbara Stone

Friends of the Library Presence: Suzanne Swetnam

1. Call to Order: The meeting was called to order at 6:03 p.m.

2. Approval of Previous Meeting Minutes

Hailey moved and Heather seconded that the October 18, 2022 meeting minutes be approved.

Action taken: The October 2022 minutes were unanimously approved.

3. Librarian's Report

The written reports provided to Board members are included herein as part of these minutes. The F.O.L. is supporting the replacement of two AWE stations (internet-free computers for children), and possibly the installation of shelf lighting for the adult fiction and non-fiction area. Janet noted that an inspection camera had been purchased and is being utilized to determine the source of the foul odor underneath the library, but that no information is available at this time.

4. F.O.L. Report

Janet attended the last F.O.L. meeting and provided highlights of the meeting. The F.O.L. will be generously providing Christmas bonuses to the library staff. A donation of approximately 35 boxes of book was made, and a significant income from the sale of the books is anticipated. The F.O.L. will follow-up with a "Thank You" letter to the donor. The F.O.L. will meet December 13th to approve the budget submitted by the library and to announce the winner of the Flying Geese artwork.

5. Review Community Assessment 2023-2028

The Board reviewed the draft update, A Community Assessment 2023-2028, that is due this year to the New Mexico State Library. The assessment utilizes information gathered through the Community Conversations, the recent surveys by the Aging in Place Committee and the 2020 Census data for the Village of Jemez Springs. The data will also be used in developing the Strategic Plan. New information can be added in developing the Plan, but the data submitted to the State Library cannot be deleted.

Hailey moved and Heather seconded to approve the Community Assessment 2023-2028.

Action taken: The motion to approve the Community Assessment 2023-2028 was unanimously approved.

6. Comments

There were no public in attendance. It was noted that the last election of officers was held in February 2022. It was proposed that election of officers be moved to January and that the by-laws reflect the change. Election of officers will be placed on the January 2023 agenda.

7. Next Meeting: No meeting is scheduled for December 2022. The next meeting will be January 17, 2023 and will held at the Village Conference Room for those who would like to attend in person, but will also be available via zoom and tele-conference.

8. Adjournment

Action taken: The meeting was adjourned at 6:34 p.m.

Respectfully submitted,
Anita Punla, Secretary