

Minutes for SEPTEMBER 20, 2022 - FINAL
Library Board Meeting – 6:00 P.M.
Jemez Springs Public Library

Members Present: Hailey Cooper, Heather Gutierrez, Janet Phillips, Anita Punla and Barbara Stone

Member Absent: Doug Parker

Presiding: Library Board President Barbara Stone

Friends of the Library Presence: Suzanne Swetnam

1. Call to Order: The meeting was called to order at 6:10 p.m.

2. Approval of Previous Meeting Minutes

The August 16, 2022 meeting minutes are to be revised to clarify: (1) that Janet consulted with Terminex and that Terminex provides a free inspection, (2) that JSPL's circulation, not budgetary, trends are consistent with national trends, and (3) that the Volunteer Appreciation Event is to be held at the Stone/Elliott residence. Hailey moved and Heather seconded that the August 16, 2022 meeting minutes be approved as revised.

Action taken: *The August 2022 minutes, as revised, were unanimously approved.*

3. Librarian's Report

The written reports provided to Board members are included herein as part of these minutes. It was noted that the library had offered numerous summer activities, many of which were supported by volunteers. Attendance and community support made the summer programs successful. There were 35 in attendance at the homeschool meet-up and a monthly meet-up was suggested. Question was raised whether curbside service is being utilized. With the relaxation of pandemic protocols, patrons are generally not using it. Anita announced that the Community as Poet participants are collaborating with the Jemez Painting Workshop in a painting/poetry exhibit at the Jemez Fine Arts Gallery in October 2022.

4. F.O.L. Report

Suzanne submitted F.O.L. report dated September 20th. Suzanne noted that it has been an amazing month for donations from local residents. The July Duck Race, books sales on-line and from the Book Barn, summer programs and anonymous donations have contributed greatly to F.O.L.'s income. Suzanne announced that F.O.L. will not be participating in the October Trail Sale.

5. Collection Development Policy

The Board reviewed the 2017-2022 Collection Development Policy, a five-year document that requires an update this year per the NM State Library. Janet explained the policy, that there are new things to be added and outdated items deleted. The revised Policy should include the Library of Things. As for items to be removed, the Village has guidelines regarding how items can be sold. Janet noted that demographics have not really change, from 250 to 198 per the latest census. State Library funding does not focus on the number of patrons; however, County bonds are affected. Janet has reviewed Collection Development Policies of other libraries and will provide a draft to the Board for review. Janet noted that an update of the Community Assessment is also due this year. Information gathered through the Community Conversations and the recent surveys by the Aging in Place Committee can be utilized as the basis of the assessment. Janet will provide drafts of both the Policy and Assessment for Board review at the October meeting.

6. Comments

There were no public in attendance. The Volunteer Appreciation event will be held 2pm on September 25th at the Stone/Elliott residence.

7. Next Meeting: The next meeting is scheduled for Tuesday, October 18, 2022 at 6:00 p.m. The meeting will be held at the Village Conference Room for those who would like to attend in person, but will also be available via zoom and tele-conference.

8. Adjournment

Hailey moved and Heather seconded that the meeting be adjourned.

Action taken: *The meeting was adjourned at 6:56 p.m.*

Respectfully submitted,
Anita Punla, Secretary