

Minutes for JUNE 21, 2022 - DRAFT
Library Board Meeting – 6:00 P.M.
Jemez Springs Public Library

Members Present: Hailey Cooper, Heather Gutierrez, Janet Phillips, Anita Punla and Barbara Stone

Member Absent: Doug Parker

Presiding: Library Board President Barbara Stone

Friends of the Library Presence: None

1. Call to Order: The meeting was called to order at 6:09 p.m.

2. Approval of Previous Meeting Minutes

Hailey moved and Heather seconded to approve the May 24, 2022 minutes.

Action taken: The May 2022 minutes were unanimously approved.

3. Librarian's Report

The written reports provided to Board members are included herein as part of these minutes. Janet reported that the library welcomes Annie as their summer intern, that the Library of Things is being used by patrons, and that Janet is working on budget reconciliation. Janet noted that the State Library is providing training on disaster response to the community in times of natural disaster. Some library staff have received training in disaster response from the police. In the past, the library has served as a communication center. As a follow-up to the Board's previous discussion on safety, magnetic locks have been replaced, phone number for police is on speed dial and that there is heightened awareness.

3a. Review of the 2023 GO Library Bond Estimated Expenditures

The General Obligation Library Bond will be on the ballot November 2022, and covers the period July 2023 to July 2025. Janet noted that budget for non-capital improvement items are similar to past years, but that she will confirm with Doug if the \$45,000 amount budgeted towards capital improvement is realistic.

4. Review/Update of Library Card and Borrowing Policy

Minor modification was made to the policy to clarify library card eligibility, specifically eligibility of non-residents of Jemez Valley who are residents within New Mexico. Anita moved and Hailey seconded to approve the minor clarification.

Action: The motion to approve the minor change to policy was unanimously approved.

5. F.O.L. Report

Suzanne submitted F.O.L. report dated June 21st. Fundraising activities continue to provide income to the F.O.L. The main fundraiser is the Duck Race scheduled for July 4th with 500 ducks to float down the Jemez River. The report also notes that the F.O.L. welcomes Nancy Cella to the F.O.L. Board again.

6. Comments

There were no public in attendance. Anita thanked Janet, Village and F.O.L. for the carpet installation at the stage area of the Leyba Lands.

6a. AED Grant Program by Project Heart Start

Barbara noted that Project Heart Start provides free CPR training. The Fire Chief also offers training. The Village has provided safety training to Library staff in the past. Barbara will check if training is available to the general public.

7. Next Meeting: There is no meeting scheduled for July 2022. The next meeting is scheduled for Tuesday, August 16, 2022 at 6:00 p.m. The meeting will be held at the Village Conference Room for those who would like to attend in person, but will also be available via zoom and tele-conference.

8. Adjournment

Barbara moved and Anita seconded that the meeting be adjourned.

Action taken: The meeting was adjourned at 6:59 p.m.

Respectfully submitted,
Anita Punla, Secretary