

## **Jemez Springs Public Library**

### **Collection Development Policy 2017-2022**

#### **Mission Statement.**

The mission of the Jemez Springs Public Library is to provide general information, recreational reading, library programs and current information technology in an array of formats to the residents of the Jemez Valley communities and visitors. The library also provides additional support for formal education and research and serves as an important source of leisure time activity for all age groups.

#### **Objective of selection.**

The Jemez Springs Public Library provides books and other materials of a permanent value and interest for all ages, and in as many subject fields as possible within budgetary limitations. The library also strives to cover the need for materials of a current nature including materials treating all sides of controversial issues.

Library materials shall be selected with the broadest reading tastes, personal conviction and educational level of all users in mind as well as an overall need to maintain a well-balanced collection.

#### **Current Collection.**

The collection currently contains about **13,482** titles including books, periodicals, CDs and DVDs (valued at \$213,348 April 2017) as well as approximately 5,641 OverDrive downloadable ebook and audiobook titles (valued at \$151,841 April 2017) for a total collection of about 19,123. Online resources which previously consisted of databases costing \$4000 per year (Mango Languages, NoveList, Learning Express) are being eliminated after current contracts end in anticipation of budget reductions; the library will now rely on the NMSL site of El Portal for all database access. Most titles in the collection are in English with a small collection of Spanish language titles. The collection has strong children's and young adult collections as well as an emphasis on patron driven adult selections of current fiction and nonfiction. The collection also contains excellent and expanding South West and New Mexico resources.

#### **Collection Priorities.**

It is an ongoing priority to acquire new fiction and non-fiction best sellers, local and regional titles, and children/youth titles. The demographics of Jemez Springs has changed significantly in the last decade and now the majority of residents are over 55 leading the library to enhance collections for this age group. New and popular formats such as large print editions, paperbacks, electronic downloadables and devices with which to access them are also purchase priorities as well as any new technologies that meet our needs and benefit the library. Due to an increasing demand for audio books the library will begin spending a larger proportion of the collection development budget on this format particularly on the number of downloadable audiobooks. Also due to a strong demand, the library has increased purchasing of DVDs in all genres and ratings categories.

**Funding.**

Funding for collection development is available through the Village of Jemez Springs annual budget, the Sandoval County GO Bond funds for libraries, the State Library GO Bond and State Grants in Aid funds, and the Friends of Jemez Springs Public Library. Approximately \$8,000 is currently available for collection expenditures annually (2017).

**Selection.**

The Library Director is responsible for making selections and for making the final purchase. The selections are based on requests and recommendations from patrons, lists of award winning titles, professional journals, reviews, online bestseller lists and publishers' catalogs.

**Donations.**

Jemez Springs Public Library encourages and welcomes gifts, memorials and other donations to be used for the benefit of the library community. The library accepts gifts of books and other materials with the understanding that they will be added to the collection only when they are needed. Donations not entered into the collection will be donated to the Friends of the Library fundraising project, the Book Barn. Upon request, a letter of receipt will be issued for donated items. However, determination of monetary value of a gift will be left to the donor.

**Collection maintenance.**

Weeding of the collection is done at the discretion of the Library Director. Materials are weeded continuously and according to accepted professional practices. Materials can be removed from the collection due to age, outdated information, condition, publication of better materials, lack of usage in recent years, or a combination of these factors.

**Complaints and censorship.**

The Jemez Springs Public Library adheres to the principles of the American Library Association's Library Bill of Rights and Freedom to Read Statement in regard to the availability of a wide diversity of views and expression in its collection and programs.

The library will cooperate with all persons and guarantees free access to ideas. Should a patron bring forth a complaint about library materials the following procedure will be followed:

1. The concerned patron will be offered the opportunity to discuss her/his concern with the Library Director. If the patron is dissatisfied with the result of this discussion and wishes to pursue the issue, she/he will be required to complete and submit a Statement of Concern form.
2. The director will review the complaint and will respond in writing.
3. If the issue is still not resolved to the patron's satisfaction, the complaint will be taken to the Library Board, along with any supporting documentation from the patron and/or the Library Director.

The Library Board will prepare a written response to the patron.

**Date of Policy:** May 11, 2017